

# Administration Guidelines for Outcome Assessments

## Outcome:

## The Assessment Includes:

- \_\_\_ Attached: a student-copy of any written part of the assessment (selected response or constructed response).
- \_\_\_ Attached: a student-copy of the description/procedure for any product or performance part of the assessment.
- \_\_\_ Attached: a teacher-copy of any directions the teacher gives orally.

## Administration Guidelines:

- Approximate time to administer:
- Materials needed/allowed:
- Teacher assistance allowed:
- Other “rules” applicable to this assessment.

*Accommodations should be made appropriately for students. Students with IEPs or 504 plans have accommodations listed on their plans that must be followed to determine mastery.*

## Criteria for Assessment:

## Scoring the Assessment:

- \_\_\_ Attached: Answer key
- \_\_\_ Attached: Rubric
- \_\_\_ Special Scoring Instructions Include: